

# Staff, Volunteers and Student Policy

May 2023

***Alongside associated procedures in 08.1-08.3 Staff, volunteers and students, this policy was adopted by Houghton and Wyton Preschool on 26/08/2021.***

## Aim

Staff are deployed to meet the care and learning needs of children and ensure their safety and well-being. There are effective systems in place to ensure that adults looking after children are suitable to do so.

## Objectives

- All staff and volunteers who work more than occasionally with the children have enhanced DBS disclosure checks.
- All staff and volunteers working with children have appropriate training, skills, and knowledge.
- All staff, students and volunteers are deployed in accordance with the procedures.
- There is a complaints procedure and staff, and volunteers know how to complain and who they complain to.
- Ofsted are notified of Committee changes or changes to the setting's name or address or any changes to the nominated individuals.
- Parents are involved with their children's learning and their views are considered.

## Legal References

Protection of Children Act 1999  
Safeguarding Vulnerable Groups Act 2006  
Childcare Act 2006

*This policy was adopted at a meeting of **HOUGHTON & WYTON PRE-SCHOOL PLAYGROUP***

*To be reviewed as required.*

*Signed on behalf of the Parent Management Committee:*



**Name of Signatory: CLAIRE ANDERSON**

**Role of Signatory: CHAIRPERSON**