



Registered Charity No 294017

Registration Form

Name of Child:	<input type="text"/>	Date of Birth	<input type="text"/>
Name of Parents:	<input type="text"/>		
Address:	<input type="text"/>		
Home no:	<input type="text"/>	Mobile no:	<input type="text"/>
Email address:	<input type="text"/>		

About your child

Does your child have any experience of a childcare setting? Yes No
If so, please provide details

Does your child suffer from any know medical conditions or allergies? Yes No
If so, please provide details

Does your child have any special needs or disabilities? Yes No
If so, please provide details

Are any of the following in place for the child?

Early years action Yes No

Early years action plus Yes No

Statement of special educational need Yes No

CAF referral Yes No

What language(s) is/ are spoken at home? _____

If English is not the main language spoken at home, will this be your child's fist experience of being in an English-speaking environment? Yes No

I/we would like _____ to start attending this pre-school from _____

Signature of Parent: _____

Date: _____

If we decide that we no longer require the place, we will inform the pre-school as soon as possible.

Please indicate which sessions you would prefer your child to attend. While we will do our best to accommodate everyone's wishes, please be aware that we may not always be able to allocate every parent's first choice, especially with regards to morning sessions. Preschool follows a comprehensive Admissions policy which can be emailed to parents upon request.

If you're flexible about which sessions your child attends, then please indicate here the total number of hours which I would prefer my child to attend is:

(Funding information for places is available at www.childcarechoices.gov.uk) _____

	Breakfast Club 08:00 – 09:00	Morning Session 09:00 – 12:00	Full Day Session 09:00 – 15:00
MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			

Please be aware of the following:

- It is the Pre-school's policy that each child is eligible to start Pre-school when they are three years old. Please be aware that this is subject to a place being available and dependant on staffing ratios. The Pre-school reserves the right to only accept your child when they are three years of age.
- Each child needs to attend a minimum of two days a week; it could be two mornings, a morning and a full day or two full days.
- Each child will need to have a home visit and will be offered two separate Stay & Play sessions prior to their start date at Pre-school.
- The preschool charges a small administrative fee in the first invoice.
- The preschool fees are payable monthly. Fees must still be paid if children are absent without notice for a short period of time. For your child to keep his/her place at Houghton & Wyton Preschool, you must pay the fees. The preschool is in receipt of nursery funding for three- and four-year-olds; where funding is not received, then fees apply.
- Please let the Pre-school know if your child will not be starting at the Pre-school as soon as possible

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